

Ambulance Authority
Meeting Minutes
Thursday, January 19, 2023
5:00 p.m.

Members present

Missy DeFord
Dr. Jay Trussler
Frank Watkins
Dr. Jeff Keele
Tim Stubblefield

Others present

Michael Bonner, Chief, Coffee County EMS
Paul Tibbs, Deputy Chief, Coffee County EMS
Lorie Nunley, Admin. Assistant, Coffee County EMS
Marianna Edinger, Coffee County Budget & Finance Director
Ben Smith, A&E Ambulance
Larry Sloan, Tullahoma Fire

1. The meeting was called to order at 5:04 p.m.
2. Dr. Trussler made the motion to approve the agenda. Missy seconded the motion. Motion carries.
3. Frank made the motion to approve the minutes from the December 15, 2022 meeting. Dr. Trussler seconded the motion. Motion carries.
4. Write offs for December 2022: \$11,072.95. Missy made the motion to approve the write offs. Frank seconded the motion. Motion carries.
5. Quarterly reports: Marianna said the first 6 months (of this budget year), we are doing very well. The only thing she is concerned about are the receivables (on the budget department's side) are a little high. She said we did get more money from the Medicaid subsidy. On the Operations Status Report, our revenues over expenditures (for December) is \$158,787; for the budget year, we are over \$80,401. On the Collections Per Billed Call report, we are over budget (for the year) \$44,521, which is always good. On the Statement of Cash Flow Analysis report, our available cash flow is \$1,450,900.
6. Calls for December: 1,060, Billable calls: 592, Chute time: 57 seconds.
Average scene time: 14 minutes, 35 seconds. Average response time: 6 minutes, 59 seconds.
Total call time: 45 minutes, 17 seconds. Busiest day: Thursday. Busiest time: 11:00 a.m. – 12 noon.
Michael said the total calls for 2022 were 12,363.
7. Old Business:
 - a. None.
8. New Business:
 - a. Michael said that on 12/24/22, he got a call from our regional consultant stating that a nursing home in Shelbyville had some pipes bust up overhead and flooded the entire nursing home. The nursing home needed to evacuate and could we send our ambu bus. Michael was very pleased with the ambu bus. We transported 6 people to another nursing home in Shelbyville and 2 people to a nursing home in Winchester.
9. Public comments:
 - a. None spoken.
10. Dr. Trussler made the motion to adjourn the meeting. Missy seconded the motion. Motion passed.
The meeting adjourned at 5:37 p.m.

The next Ambulance Authority meeting will be held on February 16, 2023 at 5:00 p.m.