

RECORDING FEES AND MISCELLANEOUS INFORMATION - REGISTER OF DEEDS
COFFEE COUNTY

Warranty Deeds -----	\$5.00 per page \$10.00 minimum for up to 2 pages \$3.70 per thousand transfer tax * plus \$1.00 clerk's fee * plus \$2.00 processing fee
Trust Deeds -----	\$5.00 per page \$10.00 minimum for up to 2 pages \$1.15 per thousand with the first \$2,000.00 exempt mortgage tax * plus \$1.00 clerk's fee * plus \$2.00 processing fee
Releases -----	\$10.00 for 1 page release with 1 reference \$5.00 for each additional reference * plus \$2.00 processing fee
Assignments -----	\$10.00 for 1 or 2 page assignment with one reference \$5.00 for each additional reference \$5.00 for each additional page * plus \$2.00 processing fee
Plats or Surveys of any size -----	\$15.00 * plus \$2.00 processing fee
Military Discharge -----	No Charge
Certificate Copies -----	\$1.00 per page
Modifications -----	\$5.00 per page \$10.00 minimum Taxable if applicable same as Mortgage Tax with no exemption * plus \$2.00 processing fee

* Clerk's fee is only collected on taxable instruments

* \$2.00 processing fee is collected on all instruments with the exception of Military Discharges

When preparing documents for recording please put on the deed, name and address of preparer, name and address of person responsible for taxes and owner of the property. Map and parcel numbers, if you do not have these they can be obtained from the Tax Assessor at 931-723-5126.

On Line Searching: www.titlesearcher.com - This service can be obtained thru BIS at 1-866-604-3673

Ellen Vaughn
Register of Deeds
P. O. Box 178
Manchester, Tenn. 37349

Phone #'s
931-723-5130
931-723-5131
931-723-8232 Fax

or

1341 McArthur St.
Suite 2
Manchester, Tenn. 37355

Fixture Filing

Financial statement for first 10 pages	\$ 15.00
Pages in excess of 10 pages	.50
For each name more than one required to be indexed	15.00
For written response to request for information	15.00
Copies of any financing papers (per page)	1.00
Computer access fees on all documents	2.00